DRONACHARYA
Group of Institutions

Notice No: DGI/GN/IQAC/2023-24/13

Date: 21th July, 2023

NOTICE

All the Academic and Management Council members are hereby requested to attend the committee meeting on 22nd July 2023, in Conference Hall at 3:30 P.M. Attendance is compulsory.

AGENDA of the Meeting

- To confirm resolution of previous meeting's issues.
- To review odd semester teaching of B.Tech and MBA Programme.
- Planning for activities in AY 2023-24
- Discussion on NPTEL certification
- To discuss about revising the R&D policy.
- To discuss about Student orientation Programme.
- To communicate the PO attainment levels to all the HODs.
- To review NBA accreditation documents.
- To discuss action taken against feedback of different stakeholders.
- Any other point of discussion with the permission of the Chair.

Copy to:
1. Director
2. Registrar
3. All HOD's

Neelam

IQAC Coordinator

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

DRONACHARYA
Group of Institutions

B-27, Knowledge Park – III, Greater Noida, Uttar Pradesh - 201308
Approved by: All India Council for Technical Education (AICTE), New Delhi
Affiliated to: Dr. A. P. J. Abdul Kalam Technical University (AKTU), Lucknow

MINUTES OF THE MEETING OF ACADEMIC AND MANAGEMENT COUNCIL HELD ON 22nd July, 2023

The meeting was held on Saturday, 22nd July, 2023 at 10:30 A.M. at the conference hall. The following members were present:

Head of the Institution	Dr. Arpita Gupta
Senior Faculty	Dr. Mamta Bhardwaj
	Dr. Bipin Pandey
	Dr. Hari Mohan Rai
	Dr. Shailesh Kumar Singh
	Dr. Lily Gupta
Administrative Official	Dr. Pawan Sharma
R & D Head	Dr. Sanghamitra V Arora
External experts	Mr. Sandeep Ghai (Employer)
	Dr. Sameer Kumar (Industrialist)
IQAC Coordinator	Dr. Neelam Bhardwaj
Alumni	Shiwangi Pokhriyal (Software Test Professional, Siemens)
Student	Shruti Mishra (3rd Year, CSE)
Parent	Mr. Anil Gupta (Parent)

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

The following agenda points were discussed and decision taken:

- To confirm resolution of previous meeting's issues.

All members confirmed for the resolution of all the issues pertaining to academic and nonacademic matters.

- To discuss odd semester teaching of B.Tech and MBA Programme.

All members discussed the strategy to follow in forth coming semester to improve the results and more students are involved in research practices. Also motivation must be given to students to participate in extra- curricular and co-curricular activities.

- Planning for activities in AY 2023-24

It is discussed that on the grounds of activities conducted in AY 2022-23, similar activities can be planned in AY 2023-24. Apart from this, the focus is also required on Industry-Institute Interaction, Internship, Industry Projects and Placements. The activities currently are on-going and the progress is satisfactory. The review would be taken at regular intervals.

- NPTEL Certification

It was decided that the award of UG (Hons) for the students with NPTEL certification to be made compulsory.

- To discuss about revising R&D Policy

The members present discussed revising the R&D policy and reward systems for faculty and students.

- To discuss about the Student Orientation Program

All the members discussed about the conduction of orientation program for first year students.

- Review of NBA accreditation documents.

The attendees were advised to present the criteria wise documents and to plan for mock drill 2-3 times before final NBA expert team visit.

For the NBA expert visit, the departments CSE and CSIT have to submit the details of general facilities and the criteria-wise in charge name list was proposed.

For the general criteria from 8-10, the NBA coordinator will coordinate the proof document for review.

Director

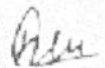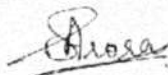Dronacharya Group of Institutions
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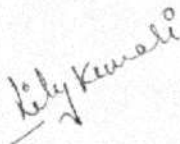- To discuss action taken against feedback of different stakeholders.

The IQAC coordinators informed the members about the action taken against the feedback received from faculty members, alumni and students in improving the college's overall performance.
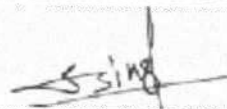
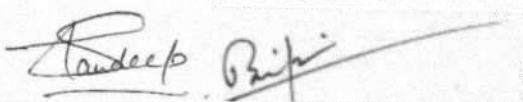The meeting closed with vote of thanks by IQAC Coordinator – Dr. Neelam Bhardwaj.

Neelam

Director
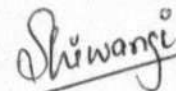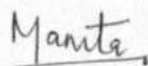Dronacharya Group of Institutions
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DRONACHARYA
Group of Institutions

Action Taken Report of IQAC Meetings held on 22nd July 2023

S. No.	Feedback/ Suggestion	Action Taken
1	Improve student participation in national and international competitions.	Conducted awareness sessions, provided mentorship, and facilitated registrations for hackathons, coding contests, and innovation challenges.
2	Strengthen industry collaborations for internships and placements.	Signed additional MoUs with industries, organized industry-led training programs, and increased internship opportunities.
3	Need for better CO-PO Mapping in courses.	Conducted faculty workshops and ensured CO-PO Mapping was properly implemented in all theory and lab courses.
4	Faculty should engage more in research and publications.	Encouraged faculty to publish in Scopus-indexed journals, provided incentives for research, and conducted training on writing research papers.
5	NBA accreditation criteria compliance.	Improved documentation of CO-PO mapping, conducted structured feedback mechanisms, and enhanced quality assurance measures.
6	Communication of PO Targets	Based on the past performance of the students, the IQAC coordinator communicated the PO attainment levels to all the HODs.
7	Upgrade laboratory facilities with modern equipment.	Procured new tools for IoT, Cyber Security, AI, and Blockchain labs to facilitate hands-on learning.
8	Revision of R&D policy	R&D policy and reward system was revised and communicated to all the faculties and students.
9	Increase student exposure to emerging technologies.	Organized workshops on AI, ML, Data Science, Cybersecurity, and Blockchain by industry experts.
10	Updating Student and Faculty Activities on Website	All departments have been instructed to submit updates regarding student and faculty achievements and activities to the website handling team regularly. A designated faculty member has been appointed in each department to
11	Environmental and Social Initiatives.	Organized tree plantation drives, e-waste management programs, and awareness campaigns.

Director
Dronacharya Group of Institutions
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Neelam

IQAC Coordinator

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Notice No: DGI/GN/IQAC/2023-24/38

Date: 12th Jan, 2024

NOTICE

All the Academic and Management Council members are hereby requested to attend the committee meeting on 17th January 2024, Wednesday in Conference Hall at 3:30 P.M. Attendance is compulsory.

AGENDA of the Meeting

- To confirm resolution of previous meeting.
- To discuss the curricular aspects of the Academic Programs and suggest improvements.
- To discuss action taken against feedback of different stakeholders.
- Discussion on NBA readiness.
- Any other point of discussion with the permission of the Chair.

Copy to:
1. Director
2. Registrar
3. All HOD's

Neelam

IQAC Coordinator

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

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B-27, Knowledge Park – III, Greater Noida, Uttar Pradesh - 201308
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Affiliated to: Dr. A. P. J. Abdul Kalam Technical University (AKTU), Lucknow

MINUTES OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL HELD ON January 17th 2024, Wednesday.

Referring to the circular **DGI/GN/IQAC/2023-24/02 dated 12th January 2024, Friday,** the meeting was held on 17th January 2024, Wednesday at 3:30 P.M. at the conference hall with the following Agenda:

The following members were present:

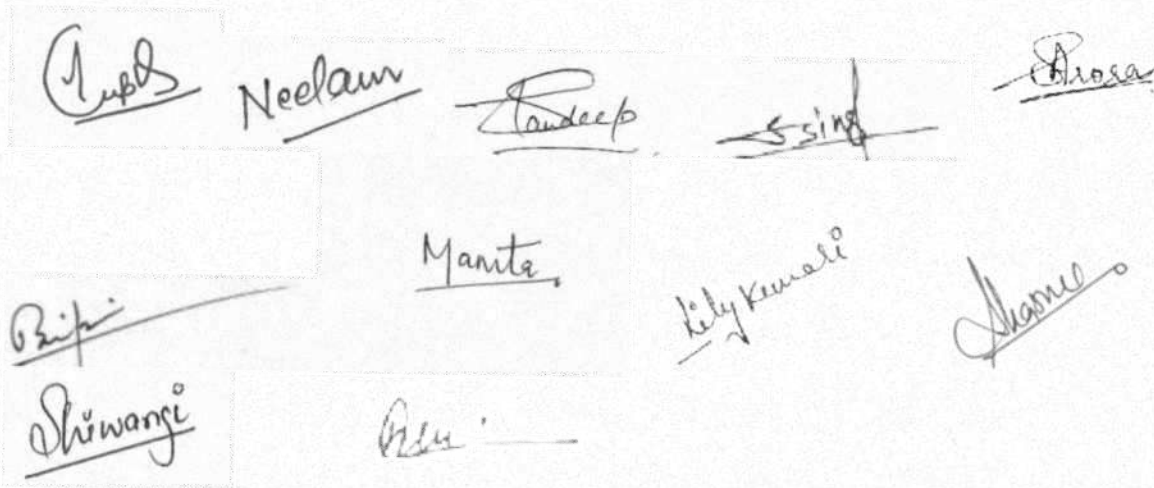|	
Head of the Institution	Dr. Arpita Gupta
Senior Faculty	Dr. Mamta Bhardwaj
	Dr. Bipin Pandey
	Dr. Hari Mohan Rai
	Dr. Shailesh Kumar Singh
	Dr. Lily Gupta
Administrative Official	Dr. Pawan Sharma
R & D Head	Dr. Sanghamitra V Arora
External experts	Mr. Sandeep Ghai (Employer)
	Dr. Sameer Kumar (Industrialist)
IQAC Coordinator	Dr. Neelam Bhardwaj
Alumni	Shiwangi Pokhriyal (Software Test Professional, Siemens)
Student	Shruti Mishra (3rd Year, CSE)
Parent	Mr. Anil Gupta (Parent)

Director
Dronacharya Group of Institutions
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The following agenda points were discussed and decision taken:

- Proposal to integrate cross-disciplinary projects within the curriculum to foster collaboration among students from different engineering streams was received.
- Curricular aspects of all the Academic Programs were discussed and it was strategized that there is need to focus upon the growth of the slow learners. It was suggested to take more doubt classes for them.
- All the departments were informed to update the information including activities of the students and faculty to the website handling department.
- Discussed QP settings, assignments and evaluation schemes and academic audit documents.
- MoU was signed with Daegu Catholic University, Republic of Korea for cultural and research exchange.
- Department HoDs were advised to conduct FDPs of relevant and emerging technologies and to motivate faculties to attend FDPs and undergo certification courses by external agencies.
- Initiatives related to clean and green campus were laid before the meeting attendees.
- All the functional committees were advised to submit MoMs
- A circular has been prepared for the functional committees to submit the minutes of meetings for all academic years.

The meeting ended with a vote of thanks by Dr. Neelam Bhardwaj (IQAC Coordinator)

Director
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Action Taken Report of IQAC Meetings held on 17th January 2024.

S. No.	Feedback/ Suggestion	Action Taken
1	Confirmation of Previous Meeting Resolutions	The resolutions of the previous meeting were confirmed and approved without objections.
2	Curricular Aspects and Growth of Slow Learners	Additional doubt-clearing classes have been arranged for slow learners in each department. Faculty members have been directed to identify students needing extra academic support and provide necessary mentoring. Remedial classes are being scheduled in the academic calendar.
3	Improve student participation in national and international competitions.	Conducted awareness sessions, provided mentorship, and facilitated registrations for hackathons, coding contests, and innovation challenges.
4	Strengthen industry collaborations for internships and placements.	Signed additional MoUs with industries, organized industry-led training programs, and increased internship opportunities.
5	Need for better CO-PO Mapping in courses.	Conducted faculty workshops and ensured CO-PO Mapping was properly implemented in all theory and lab courses.
6	Faculty should engage more in research and publications.	Encouraged faculty to publish in Scopus-indexed journals, provided incentives for research, and conducted training on writing research papers.
7	Upgrade laboratory facilities with modern equipment.	Procured new tools for IoT, Cyber Security, AI, and Blockchain labs to facilitate hands-on learning.
8	Strengthen alumni engagement for career mentoring.	Conducted interactive alumni sessions, career guidance webinars, and networking events.
9	Increase faculty participation in FDPs and certifications.	Encouraged faculty to complete NPTEL, Coursera, and AICTE-approved FDPs.

Director
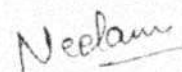Dronacharya Group of Institutions
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10	Encourage students for higher education and competitive exams.	Conducted GATE, GRE, and CAT preparation sessions and guidance workshops.
11	Strengthen the placement process for core technical companies.	Provided company-specific training, resume-building workshops, and mock interviews.
12	Plastic Free Campus	Initiatives Taken: • Ensuring the segregation of plastic wastes from other wastes. • Replacing single-use plastic items with metallic plates/bowls/glasses. • Ensuring the restriction on polythene bags and cutleries in the DCE campus. • Ensuring the replacement of plastic packing in events with butter paper or paper envelopes. • Use of LED Displays and Cloth/Paper Posters. • Conducting events and poster competitions on the ill impacts of single-use plastic. • Promoting 3R Rules of plastic waste management, i.e., reduce, reuse, and recycle. Action Taken • Eliminate the plastic grass mat with natural grass or cover the open soil near plants or trees with small crystal stones to beautify the place and prevent soil erosion. • Every lab at college must replace plastic folders with cardboard file folders. • Implement staff education and training by providing training materials with facts, plastic consumption, and waste generation.
13	Submission of Minutes of Meetings by Functional Committees	A circular has been issued directing all functional committees to maintain and submit the minutes of their meetings for all academic years. A centralized repository is being created for easy retrieval and monitoring of MoM submissions.

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

Neelam

IQAC Coordinator

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Group of Institutions

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Approved by: All India Council for Technical Education (AICTE), New Delhi
Affiliated to: Dr. A. P. J. Abdul Kalam Technical University (AKTU), Lucknow

Notice No: DGI/GN/IQAC/2022-23/11

Date: 8ᵗʰ July, 2022

NOTICE

All the Academic and Management Council members are hereby requested to attend the committee meeting on 9ᵗʰ July, 2022 at Conference Hall at 10:30 A.M. Attendance is compulsory.

AGENDA of the Meeting

- To confirm resolution of previous meeting's issues.
- To discuss about Student orientation Programme
- To review odd semester teaching of B.Tech and MBA Programme.
- To discuss action taken against feedback of different stakeholders.
- NAAC Accreditation Planning
- To discuss on Academic and Administrative auditing to be performed on 16ᵗʰ July 2022 by external auditors.
- To discuss about conducting mentoring sessions for student.
- To discuss Faculty Development Programme
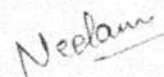- Any other point of discussion with the permission of the Chair.

Copy to:
1. Director
2. Registrar
3. All HOD's

Neelam

IQAC Coordinator

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

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B-27, Knowledge Park – III, Greater Noida, Uttar Pradesh - 201308
Approved by: All India Council for Technical Education (AICTE), New Delhi
Affiliated to: Dr. A. P. J. Abdul Kalam Technical University (AKTU), Lucknow

MINUTES OF THE MEETING OF ACADEMIC AND MANAGEMENT COUNCIL HELD ON 9th July, 2022

The meeting was held on Saturday, July 9th, 2022 at 10:30 A.M. at the conference hall. The following members were present:

Head of the Institution	Dr. Arpita Gupta
Senior Faculty	Dr. Mamta Bhardwaj
	Dr. Bipin Pandey
	Dr. Adarsh Malviya
	Dr. Shailesh Kumar Singh
	Dr. Lily Gupta
Administrative Official	Dr. Pawan Sharma
R & D Head	Dr. Sanghamitra V Arora
External experts	Mr. Sandeep Ghai (Employer)
	Dr. Sameer Kumar (Industrialist)
IQAC Coordinator	Dr. Neelam Bhardwaj
Alumni	Shiwangi Pokhriyal (Software Test Professional, Siemens)
Student	Niharika Chaudhary (3rd Year, CSE)
Parent	Mr. Neeraj Jain (Parent)

The following agenda points were discussed and decision taken:

- To confirm resolution of previous meeting's issues.

All members confirmed for the resolution of all the issues pertaining to academic and nonacademic matters.

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

- To discuss about the Student Orientation Program

All the members discussed about the conduction of orientation program for first year students

- To discuss odd semester teaching of B.Tech and MBA Programme.

All members discussed the strategy to follow in forth coming semester to improve the results and more students are involved in research practices. Also motivation must be given to students to participate in extra- curricular and co-curricular activities.

- To discuss action taken against feedback of different stakeholders.

The IQAC coordinators informed the members about the action taken against the feedback received from faculty members, alumni and students in improving the college's overall performance.

- NAAC Accreditation Planning

Criteria Heads were informed for the NAAC visit preparation.

- To discuss on Academic and Administrative auditing to be performed on 16th July 2022 by external auditors.

It was advised by IQAC coordinator to all the departmental HoDs to make the necessary documents ready for the auditing to be done on the specified date.

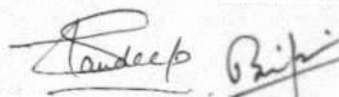- To discuss about conducting mentoring sessions for students.

Students must be encouraged to participate in various competitions held inside/outside the college premises. The HODs were advised to inform faculty members to prepare audio/video recordings of the lectures/experiments for the benefits of the students.
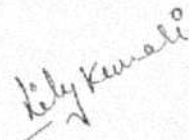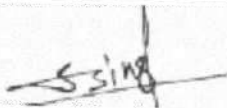
- To discuss Faculty Development Programme

All members discussed faculty should be encouraged more FDP for updates on latest technologies and college should also conduct FDP.
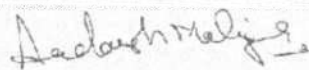
As no other point of discussion was left, the meeting was declared as closed.

Director
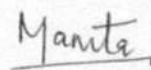Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

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Group of Institutions

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Affiliated to: Dr. A. P. J. Abdul Kalam Technical University (AKTU), Lucknow

Action Taken Report of IQAC Meetings held on 9th July 2022

S. No.	Feedback/ Suggestion	Action Taken
1	Resolution of previous meeting's issues	All issues related to academic and non-academic matters were addressed and resolved.
2	Student Orientation Program	Orientation sessions were conducted for first-year students to introduce them to the college, curriculum, and facilities.
3	Teaching review (odd semester, B.Tech & MBA)	Strategies were discussed and implemented to improve student results, encourage research participation, and enhance student engagement in extracurricular/co-curricular activities.
4	Class Monitoring	Regular Monitoring of classes was performed during the session 2022-23 (Odd Sem). A part from this, CCTV monitoring was also done to insure the regularity of the classes.
5	Action taken on stakeholder feedback	Feedback from faculty, students, parent of students, employers and alumni was reviewed, and corrective measures were implemented to enhance institutional performance.
6	NAAC Accreditation Planning	Initiated final preparations for NAAC accreditation, including documentation and compliance with accreditation criteria and visit preparation. Criteria heads are informed to prepare as per NAAC guidelines.
7	Academic and Administrative Auditing	Departments were instructed to ensure all necessary documents were prepared for the external audit on July 16, 2022. The audit was conducted successfully.
8	Mentoring Sessions for Students	Faculty members were advised to encourage students to participate in competitions and academic activities. Audio/video lecture recordings were recommended for better learning.
9	Faculty Development Program (FDP)	Faculty members were encouraged to participate in FDPs, and the college organized its own FDP sessions on emerging technologies.

Director
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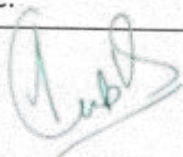
Neelam

IQAC Coordinator

DRONACHARYA
Group of Institutions

Action Taken Report of IQAC Meetings held on 28th January 2023

S. No.	Feedback/ Suggestion	Action Taken
1	Resolution of previous meeting's issues	All academic and non-academic issues from the previous meeting were addressed and resolved.
2	Teaching review (Even semester, B.Tech & MBA)	Strategies were discussed and implemented to improve student results, encourage research participation, and enhance student engagement in extracurricular/co-curricular activities.
4	Action taken on stakeholder feedback	Feedback from faculty, students, parent of students, employers and alumni was reviewed, and corrective measures were implemented to enhance institutional performance.
5	NAAC Accreditation Planning	Initiated final preparations for NAAC accreditation, including documentation and compliance with accreditation criteria and visit preparation. Criteria heads are informed to prepare as per NAAC guidelines.
6	Conducting Regular Skill Development Workshops	A calendar for soft skills, personality development, and technical skill workshops has been prepared. Industry experts and trainers have been invited to conduct sessions.
7	Implementation of Green Initiatives on Campus	Waste segregation system has been introduced, and plantation drives have been conducted. Awareness sessions on sustainability have been organized.
8	Career Guidance Sessions	Conducted Career Guidance Sessions and focused on student placement and internships.
9	Placement in core companies	T & P department contacted more reputed multi-national companies and focused on core Companies.
10	To conduct workshops and certification programs for students.	Introduced skill-based workshops and certification programs for students.
11	To conduct Audit of all the departments	Academic and Administrative Audit of all the departments were undertaken by the team of auditors being designated by the IQAC.

Director
Dronacharya Group of Institutions
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Neelam

IQAC Coordinator
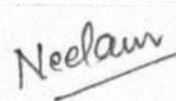
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Affiliated to: Dr. A. P. J. Abdul Kalam Technical University (AKTU), Lucknow

Notice No: DGI/GN/IQAC/2022-23/39   **Date: 27th January, 2023**

NOTICE

All the Academic and Management Council members are hereby requested to attend the committee meeting on 28th January, 2023 at Conference Hall at 10:30 A.M. Attendance is compulsory.

AGENDA of the Meeting

- To confirm resolution of previous meeting's issues.
- To review even semester teaching of B.Tech and MBA Programme.
- Ensuring the Quality of Question papers and assessments.
- To discuss about conducting mentoring sessions for student.
- To discuss on implementing Green Campus Initiatives.
- To discuss on conducting regular Skill Development Workshops.
- To discuss on Remedial Class Conduction.
- Any other point of discussion with the permission of the Chair.

Copy to:
1. Director
2. Registrar
3. All HOD's

Neelam

IQAC Coordinator

Director
Dronacharya Group of Institutions
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MINUTES OF THE MEETING OF ACADEMIC AND MANAGEMENT COUNCIL
HELD ON 28th January, 2023

The meeting was held on Saturday, 28th January, 2023 at 10:30 A.M. at the conference hall. The following members were present:

Head of the Institution	Dr. Arpita Gupta
Senior Faculty	Dr. Mamta Bhardwaj
	Dr. Bipin Pandey
	Dr. Adarsh Malviya
	Dr. Shailesh Kumar Singh
	Dr. Lily Gupta
Administrative Official	Dr. Pawan Sharma
R & D Head	Dr. Sanghamitra V Arora
External experts	Mr. Sandeep Ghai (Employer)
	Dr. Sameer Kumar (Industrialist)
IQAC Coordinator	Dr. Neelam Bhardwaj
Alumni	Shiwangi Pokhriyal (Software Test Professional, Siemens)
Student	Niharika Chaudhary (3rd Year, CSE)
Parent	Mr. Neeraj Jain (Parent)

The following agenda points were discussed and decision taken:

- To confirm resolution of previous meeting's issues.

All members confirmed for the resolution of all the issues pertaining to academic and nonacademic matters.

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

- To discuss even semester teaching of B.Tech and MBA Programme.

All members discussed the strategy to follow in forth coming semester to improve the results and more students are involved in research practices. Also motivation must be given to students to participate in extra- curricular and co-curricular activities.

- Ensuring the Quality of Question papers and assessments.

IQAC Coordinator emphasized that the faculty members must be sure that the questions should not be repeated, and more logical and conceptual questions must be there in the question paper. He further added that the students must be encouraged to read the textbooks instead of depending on quantum. This can be done only when the faculty members enhance the quality of questions.

It is very important for all the departmental moderation committee to be very vigilant while moderating the question papers, the committee should check that the repetition of questions should not occur in addition to the language of the questions must be appropriate as per the standards.

- Planning for NAAC Accreditation

All members discussed and planned to start the process of NAAC reaccreditation in the coming semester.

- To discuss about conducting mentoring sessions for students.

Students must be encouraged to participate in various competitions held inside/outside the college premises. The HODs were advised to inform faculty members to prepare audio/video recordings of the lectures/experiments for the benefits of the students.

- To discuss on implementing Green Campus Initiatives.

Adopting sustainable practices like waste management, energy conservation, and promoting the use of renewable energy sources to create an eco-friendly campus environment were some of the initiatives to carry.

- To discuss on conducting regular Skill Development Workshops.

It was decided to organize workshops and training sessions on soft skills, communication, and leadership to enhance the employability of students.

Director
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27, KP-III, Greater Noida-201306

- Remedial Class Conduction

It is discussed that Remedial Classes are only for learning purposes not for attendance. No remedial classes will be scheduled on Sundays or holidays. The suggestion is given by the house that no attendance may be marked for remedial classes or attendance improvement. Students must complete the notes themselves to improve the writing habit.

As no other point of discussion was left, the meeting was declared as closed.

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

DRONACHARYA
Group of Institutions

B-27, Knowledge Park – III, Greater Noida, Uttar Pradesh - 201308
Approved by: All India Council for Technical Education (AICTE), New Delhi
Affiliated to: Dr. A. P. J. Abdul Kalam Technical University (AKTU), Lucknow

Action Taken Report of IQAC Meetings held on 9th July 2021

1. **Resolution of Previous Meeting Issues**

   ✓ All academic and non-academic issues discussed in previous meetings were reviewed and resolved.

2. **Student Orientation Program**

   ✓ Successfully conducted orientation sessions for first-year students to familiarize them with institutional policies, curriculum, and available facilities.

3. **Teaching and Learning Enhancement**

   ✓ Faculty members prepared and shared audio/video recordings of lectures and experiments. Students were encouraged to participate in competitions inside and outside the college.

4. **Stakeholder Feedback Implementation**

   ✓ Regular feedback from faculty, students, and alumni was analyzed, leading to improvements in teaching methodologies, lab facilities, and student support systems.

5. **NAAC Accreditation Readiness**

   ✓ Initiated the process for NAAC accreditation, with emphasis on proper documentation and compliance with accreditation standards.

6. **AQAR Submission**

   ✓ Criteria (1-7) were filled and presented for final review to the criteria heads. Modifications were noted and implemented.

7. **Mentoring and Student Development**

   ✓ Faculty members were assigned mentoring responsibilities, maintaining logs of student interactions.

   ✓ Students were encouraged to participate in academic and co-curricular competitions.

   ✓ Faculty were advised to prepare video lectures for student benefit.

8. **Faculty Development Initiatives**

   Director
   Dronacharya Group of Institutions
   27, KP-III, Greater Noida-201306

   ✓ Faculty members were encouraged to attend FDPs, and in-campus training programs were organized on emerging topics like AI, ML, and IoT.

9. **Curriculum Enhancement and Slow Learner Support**
   - ✓ Additional doubt-clearing sessions were arranged to support slow learners and help them grasp difficult concepts effectively.

10. **Audits**

   - ✓ Team of auditors to conduct academic audit of the departments were constituted and audit was done as per the schedule. Gender Audit was also performed by the Women Development Cell and presented to the IQAC. The necessary changes and actions were taken based on the report received.
   - ✓ External audits were conducted for solar energy, biogas plant usage, LED lighting efficiency, waste management (solid, liquid, biomedical, and e-waste), and hazardous material disposal.

11. **Industry Collaboration and Placement Efforts**
   - ✓ Strengthened industry tie-ups through more internships, industrial visits, and corporate collaborations.
   - ✓ Conducted mock interviews and career counseling sessions to improve student placement readiness.
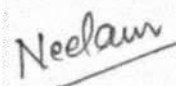
12. **Infrastructure and Learning Resources Development**
   - ✓ More smart classrooms and digital resources were introduced to enhance learning experiences.
   - ✓ Library facilities were upgraded with access to additional e-resources and research journals.

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

Neelam

IQAC Coordinator

Notice No: DGI/GN/IQAC/2021-22/38

Date: 4th January, 2022

NOTICE

All the Academic and Management Council members are hereby requested to attend the committee meeting on 7th January, 2022 at Conference Hall at 12:30 P.M. Attendance is compulsory.

AGENDA of the Meeting

- To confirm resolution of previous meeting's issues.
- To review odd semester teaching of B.Tech and MBA Programme.
- To discuss the curricular aspects of the Academic Programs and suggest improvements.
- To discuss action taken against feedback of different stakeholders.
- To discuss about NAAC Accreditation Readiness.
- To discuss about Medical certificate policy.
- To discuss about conducting mentoring sessions for student.
- To discuss about faculty development initiatives
- To discuss strategies for implementing future plans for next academic year.
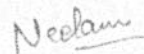- Any other point of discussion with the permission of the Chair.

Copy to:

1. Director
2. Registrar
3. All HOD's

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

IQAC Coordinator

DRONACHARYA
Group of Institutions

B-27, Knowledge Park – III, Greater Noida, Uttar Pradesh - 201308
Approved by: All India Council for Technical Education (AICTE), New Delhi
Affiliated to: Dr. A. P. J. Abdul Kalam Technical University (AKTU), Lucknow

MINUTES OF THE MEETING OF ACADEMIC AND MANAGEMENT COUNCIL HELD ON JANUARY 7th 2022

The meeting was held on Friday, January 7, 2022 at 12:30 P.M. at the conference hall.

The following members were present:

Head of the Institution	Dr. Arpita Gupta
Senior Faculty	Dr. Mamta Bhardwaj
	Dr. Bipin Pandey
	Dr. Adarsh Malviya
	Dr. Shailesh Kumar Singh
	Dr. Lily Gupta
Administrative Official	Dr. Pawan Sharma
R & D Head	Dr. Sanghamitra V Arora
External experts	Mr. Sandeep Ghai (Employer)
	Dr. Sameer Kumar (Industrialist)
IQAC Coordinator	Dr. Neelam Bhardwaj
Alumni	Shiwangi Pokhriyal (Software Test Professional, Siemens)
Student	Kaushal Jha (3rd Year, ME)
Parent	Mr. Anil Kumar Verma (Parent)

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

Opening Remarks: IQAC coordinator welcomed all the members and stated as the name reflects IQAC - Internal Quality Assurance Cell is a structure that help the college to improve work processes and achieve learning outcomes & objectives. However, IQAC is not just a committee. It is a 'participative' and 'facilitative' unit that would closely work with the faculty members & staff members to plan out the best possible strategies for the betterment of the system of the college. The points will be kept in records and the following agenda points were discussed and decision taken:

- To confirm resolution of previous meeting's issues.

All members confirmed for the resolution of all the issues pertaining to academic and non-academic matters.

- To review odd semester teaching of B.Tech and MBA Programme.

The HODs expressed their satisfaction regarding teaching of curriculum courses. It was observed that the attendance of the students was satisfactory.

All members shared their strategies for conducting classes.

- To discuss the Academic Programs and suggest improvements.

Curricular aspects of all the Academic Programs were discussed and it was observed that there is need to focus upon the growth of the slow learners. It was suggested to take more doubt classes for them.

- To discuss action taken against feedback of different stakeholders.

The IQAC coordinator informed the members about the action taken against the feedback received from all stakeholders in improving the college's overall performance.
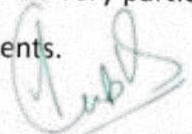
- NAAC Accreditation Readiness

The criteria heads (1-7) of NAAC were assigned and were advised to document the information. The data collection pertaining to extended profile was assigned to Dr. S.K Srivastava (Registrar, DGI)

- Medical Certificate policy

Dr. Pawan Sharma presented the Medical Certificate Policy. IQAC Coordinator apprised that no medical application will be accepted after the circulation of detainee list. The student will have to submit the documents and application within a week of his rejoining.

IQAC coordinator added that the departments should be very particular in refining the genuine cases among the applications received from the students.

Students to be informed by the faculty members and mentors not to skip their classes until it is very urgent. In case any student is not able to present then he/she should inform the department immediately.

All the members appreciated the modification done in the form by Dr. Pawan Sharma and assured for the implementation in their departments.

- To discuss about conducting mentoring sessions for student.

It was proposed that students must be encouraged to participate in various competitions held in the college premises or outside.

- Faculty Development Initiatives

Initiatives to be taken by all the departments to organize FDPs on relevant and emerging technologies

- To discuss strategies for implementing future plans for next academic year

Future plan of action was also discussed and it was concluded that more focus should be laid upon uplifting slow learners and motivating all to participate in various competitions organized within the college or by outside agencies.

As no other point of discussion was left, the meeting was declared as closed.

Neelam

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

Notice No: DGI/GN/IQAC/2021-22/38

Date: 4th January, 2022

NOTICE

All the Academic and Management Council members are hereby requested to attend the committee meeting on 7th January, 2022 at Conference Hall at 12:30 P.M. Attendance is compulsory.

AGENDA of the Meeting

- To confirm resolution of previous meeting's issues.
- To review odd semester teaching of B.Tech and MBA Programme.
- To discuss the curricular aspects of the Academic Programs and suggest improvements.
- To discuss action taken against feedback of different stakeholders.
- To discuss about NAAC Accreditation Readiness.
- To discuss about Medical certificate policy.
- To discuss about conducting mentoring sessions for student.
- To discuss about faculty development initiatives
- To discuss strategies for implementing future plans for next academic year.
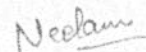- Any other point of discussion with the permission of the Chair.

Copy to:

1. Director
2. Registrar
3. All HOD's

Neelam

IQAC Coordinator

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

DRONACHARYA
Group of Institutions

MINUTES OF THE MEETING OF ACADEMIC AND MANAGEMENT COUNCIL HELD ON JANUARY 7th 2022

The meeting was held on Friday, January 7, 2022 at 12:30 P.M. at the conference hall.

The following members were present:

Head of the Institution	Dr. Arpita Gupta
Senior Faculty	Dr. Mamta Bhardwaj
	Dr. Bipin Pandey
	Dr. Adarsh Malviya
	Dr. Shailesh Kumar Singh
	Dr. Lily Gupta
Administrative Official	Dr. Pawan Sharma
R & D Head	Dr. Sanghamitra V Arora
External experts	Mr. Sandeep Ghai (Employer)
	Dr. Sameer Kumar (Industrialist)
IQAC Coordinator	Dr. Neelam Bhardwaj
Alumni	Shiwangi Pokhriyal (Software Test Professional, Siemens)
Student	Kaushal Jha (3rd Year, ME)
Parent	Mr. Anil Kumar Verma (Parent)

Opening Remarks: IQAC coordinator welcomed all the members and stated as the name reflects IQAC - Internal Quality Assurance Cell is a structure that help the college to improve work processes and achieve learning outcomes & objectives. However, IQAC is not just a committee. It is a 'participative' and 'facilitative' unit that would closely work with the faculty members & staff members to plan out the best possible strategies for the betterment of the system of the college. The points will be kept in records and the following agenda points were discussed and decision taken:

- To confirm resolution of previous meeting's issues.

All members confirmed for the resolution of all the issues pertaining to academic and non-academic matters.

- To review odd semester teaching of B.Tech and MBA Programme.

The HODs expressed their satisfaction regarding teaching of curriculum courses. It was observed that the attendance of the students was satisfactory.

All members shared their strategies for conducting classes.

- To discuss the Academic Programs and suggest improvements.

Curricular aspects of all the Academic Programs were discussed and it was observed that there is need to focus upon the growth of the slow learners. It was suggested to take more doubt classes for them.

- To discuss action taken against feedback of different stakeholders.

The IQAC coordinator informed the members about the action taken against the feedback received from all stakeholders in improving the college's overall performance.
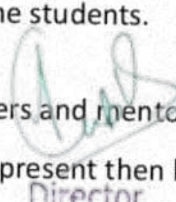
- NAAC Accreditation Readiness

The criteria heads (1-7) of NAAC were assigned and were advised to document the information. The data collection pertaining to extended profile was assigned to Dr. S.K Srivastava (Registrar, DGI)

- Medical Certificate policy

Dr. Pawan Sharma presented the Medical Certificate Policy. IQAC Coordinator apprised that no medical application will be accepted after the circulation of detainee list. The student will have to submit the documents and application within a week of his rejoining.

IQAC coordinator added that the departments should be very particular in refining the genuine cases among the applications received from the students.

Students to be informed by the faculty members and mentors not to skip their classes until it is very urgent. In case any student is not able to present then he/she should inform the department immediately.

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

All the members appreciated the modification done in the form by Dr. Pawan Sharma and assured for the implementation in their departments.

- To discuss about conducting mentoring sessions for student.

It was proposed that students must be encouraged to participate in various competitions held in the college premises or outside.

- Faculty Development Initiatives

Initiatives to be taken by all the departments to organize FDPs on relevant and emerging technologies

- To discuss strategies for implementing future plans for next academic year

Future plan of action was also discussed and it was concluded that more focus should be laid upon uplifting slow learners and motivating all to participate in various competitions organized within the college or by outside agencies.

As no other point of discussion was left, the meeting was declared as closed.

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

DRONACHARYA
Group of Institutions

B-27, Knowledge Park – III, Greater Noida, Uttar Pradesh - 201308
Approved by: All India Council for Technical Education (AICTE), New Delhi
Affiliated to: Dr. A. P. J. Abdul Kalam Technical University (AKTU), Lucknow

Action Taken Report of IQAC Meetings held on 7th January 2022

1. Resolution of Previous Meeting Issues

✓ All academic and non-academic issues discussed in previous meetings were reviewed and resolved.

2. Teaching and Learning Enhancement

✓ Strategies were implemented to improve student performance, including increased focus on research participation and interactive learning methods.

✓ Online and offline teaching methodologies were strengthened, ensuring better student engagement and attendance.

✓ Additional doubt-clearing sessions were arranged to support slow learners, ensuring better understanding of curriculum topics.

3. Stakeholder Feedback Implementation

✓ Regular feedback from faculty, students, and alumni was analyzed, leading to improvements in teaching methodologies, lab facilities, and student support systems.

4. NAAC Accreditation Readiness

✓ Initiated the process for NAAC accreditation, with emphasis on proper documentation and compliance with accreditation standards.

5. AQAR Submission

✓ Criteria (1-7) were filled and presented for final review to the criteria heads. Modifications were noted and implemented. Criteria heads (1-7) were assigned tasks, and data collection for the extended profile was initiated under the supervision of Dr. Hansraj (Registrar, DCE).

6. Extension and Outreach Activities

✓ Organized additional extension activities such as community outreach programs, social awareness drives, and collaborative events with NGOs to enhance student social responsibility.

7. Mentoring and Student Development

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

✓ Faculty members were assigned mentoring responsibilities, maintaining logs of student interactions.

✓ Students were encouraged to participate in academic and co-curricular competitions.

✓ Faculties were advised to prepare video lectures for student benefit.

8. Implementation of Medical Certificate Policy

✓ Students were informed about the revised policy, emphasizing timely submission of medical applications. Faculties were instructed to verify genuine cases rigorously.

9. Faculty Development Initiatives

✓ Faculty members were encouraged to attend FDPs, and in-campus training programs were organized on emerging topics like AI, ML, and IoT.

10. Curriculum Enhancement and Slow Learner Support

✓ Additional doubt-clearing sessions and bridge courses were introduced for slow learners.

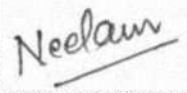✓ More practical-based learning and real-world applications were integrated into the curriculum.

11. Future Academic and Institutional Growth Plans

✓ A long-term plan was drafted to uplift slow learners and motivate all students to participate in technical, research, and cultural competitions.

✓ Emphasis was placed on skill-based learning and certification programs to improve employability.

Neelam

IQAC Coordinator

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

DRONACHARYA
Group of Institutions

B-27, Knowledge Park – III, Greater Noida, Uttar Pradesh - 201308
Approved by: All India Council for Technical Education (AICTE), New Delhi
Affiliated to: Dr. A. P. J. Abdul Kalam Technical University (AKTU), Lucknow

Notice No: DGI/GN/IQAC/2020-21/08   **Date: 18th September, 2020**

NOTICE

All the Academic and Management Council members are hereby requested to attend the committee meeting on 21st September, 2020 on Microsoft Teams at 12:30 P.M. Attendance is compulsory.

AGENDA of the Meeting

- To discuss innovative teaching methodologies of B.Tech and MBA Programme.
- To discuss the curricular aspects of the Academic Programs and suggest improvements.
- To discuss about conducting mentoring sessions for students.
- To discuss action taken against feedback of different stakeholders.
- Any other point of discussion with the permission of the Chair.

Copy to:
1. Director
2. Registrar
3. All HOD's

IQAC Coordinator

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

DRONACHARYA
Group of Institutions

B-27, Knowledge Park – III, Greater Noida, Uttar Pradesh - 201308
Approved by: All India Council for Technical Education (AICTE), New Delhi
Affiliated to: Dr. A. P. J. Abdul Kalam Technical University (AKTU), Lucknow

MINUTES OF THE MEETING OF ACADEMIC AND MANAGEMENT COUNCIL HELD ON September 21st, 2020

The meeting was held on Monday, September 21st, 2020 at 12:30 P.M. on Microsoft Teams.

The following members were present:

Head of the Institution	Dr. Arpita Gupta
Senior Faculty	Dr. Mamta Bhardwaj
	Dr. Bipin Pandey
	Dr. Hari Mohan Rai
	Dr. Shailesh Kumar Singh
	Dr. Lily Gupta
Administrative Official	Dr. Pawan Sharma
R & D Head	Dr. Sanghamitra V Arora
External experts	Mr. Sandeep Ghai (Employer)
	Dr. Sameer Kumar (Industrialist)
IQAC Coordinator	Dr. Neelam Bhardwaj
Alumni	Shiwangi Pokhriyal (Software Test Professional, Siemens)
Student	Gaurav Pandey (3rd Year, ECE)
Parent	Mr. Rajeev Chauhan (Parent)

The following agenda points were discussed and decision taken:

- To discuss innovative teaching methodologies of B.Tech and MBA Programme.

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

The HODs expressed their satisfaction regarding on-line and offline teaching of theory and practical courses. It was observed that lectures need to be delivered using more pedagogical approach. This way student interest would be built and attendance could be improved.

- To discuss the curricular aspects of the Academic Programs and suggest improvements.

Curricular aspects of all the Academic Programs were discussed and it was strategized that there is need to focus upon the growth of the slow learners. It was suggested to take more remedial/doubt classes for them.

- To discuss about conducting mentoring sessions for students.

Students must be encouraged to participate in various competitions held inside/outside the college premises. The HODs were advised to inform faculty members to prepare audio/video recordings of the lectures/experiments for the benefits of the students.

- To discuss action taken against feedback of different stakeholders.

The IQAC coordinators informed the members about the action taken against the feedback received from faculty members, alumni and students in improving the college's overall performance.

- To discuss about conducting Certification Courses.

It was advised to all the members to conduct online certification courses and motivate all the students to at least undergo one course.

As no other point of discussion was left, the meeting was declared as closed.

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

Action Taken Report of IQAC Meetings held on 21st September 2020

1. Innovative Teaching Methodologies

- Faculty were encouraged to use more pedagogical approaches in online and offline teaching. New digital tools were introduced to enhance student engagement and improve attendance.

2. Student Learning and Support for Slow Learners

- Additional remedial and doubt-clearing classes were organized to support slow learners.
- Faculty members prepared and shared audio/video lectures, and students were encouraged to participate in competitions inside and outside the college.

3. Curriculum Improvements

- Continuous curriculum reviews were conducted to ensure relevance to industry needs.
- Emphasis was placed on integrating practical and industry-relevant skills into academic programs.

4. Stakeholder Feedback Implementation

- IQAC analyzed feedback from faculty, students, and alumni, leading to improved teaching methodologies and better student support mechanisms.
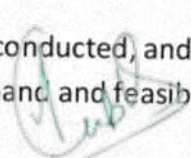
5. Placement and Career Development

- More software companies were brought on board for placements.
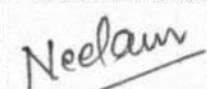- Online placement drives were conducted by the Training & Placement (T&P) department.

7. Student Competitions and Skill Development

- Faculty was instructed to encourage students to participate in technical, cultural, and research competitions at national and international levels.
- Faculty members prepared video lectures to enhance remote learning opportunities for students.

8. Academic Program Restructuring

A review of the program was conducted, and further discussions were initiated to finalize its discontinuation based on demand and feasibility.

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

Neelam

IQAC CO-ORDINATOR

DRONACHARYA
Group of Institutions

B-27, Knowledge Park – III, Greater Noida, Uttar Pradesh - 201308
Approved by: All India Council for Technical Education (AICTE), New Delhi
Affiliated to: Dr. A. P. J. Abdul Kalam Technical University (AKTU), Lucknow

Notice No: DGI/GN/IQAC/2020-21/34

Date: 15th January, 2021

NOTICE

All the Academic and Management Council members are hereby requested to attend the committee meeting on 18th January, 2021 on Microsoft Teams at 12:30 P.M. Attendance is compulsory.

AGENDA of the Meeting

- To confirm resolution of previous meeting's issues.
- To discuss the curricular aspects of the Academic Programs and suggest improvements.
- To discuss action taken against feedback of different stakeholders.
- To discuss on placement activities.
- To discuss on the innovative teaching methodologies.
- To discuss on Certification courses for students.
- To discuss about conducting mentoring sessions for student.
- To discuss strategies for implementing future plans for next academic year.
- Any other point of discussion with the permission of the Chair.

Copy to:
1. Director
2. Registrar
3. All HOD's

IQAC Coordinator

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

DRONACHARYA
Group of Institutions

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MINUTES OF THE MEETING OF ACADEMIC AND MANAGEMENT COUNCIL HELD ON JANUARY 18th 2021

The meeting was held on Monday, January 18th, 2021 at 12:30 P.M. on Microsoft teams.

The following members were present:

Head of the Institution	Dr. Arpita Gupta
Senior Faculty	Dr. Mamta Bhardwaj
	Dr. Bipin Pandey
	Dr. Hari Mohan Rai
	Dr. Shailesh Kumar Singh
	Dr. Lily Gupta
Administrative Official	Dr. Pawan Sharma
R & D Head	Dr. Sanghamitra V Arora
External experts	Mr. Sandeep Ghai (Employer)
	Dr. Sameer Kumar (Industrialist)
IQAC Coordinator	Dr. Neelam Bhardwaj
Alumni	Shiwangi Pokhriyal (Software Test Professional, Siemens)
Student	Gaurav Pandey (3rd Year, ECE)
Parent	Mr. Rajeev Chauhan (Parent)

The following agenda points were discussed and decision taken:

- To confirm resolution of previous meeting's issues.

All members confirmed for the resolution of all the issues pertaining to academic and non-academic matters.

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

- To review teaching of B.Tech and MBA Programme.
- The HODs expressed their satisfaction regarding on-line teaching of theory and practical courses. It was observed that the attendance of the students was satisfactory, but still students should be motivated to attend theory and practical classes regularly.
- To discuss the Academic Programs and suggest improvements.

Curricular aspects of all the Academic Programs were discussed and it was observed that there is need to focus upon the growth of the slow learners. It was suggested to take more remedial/doubt classes for them.

- To discuss action taken against feedback of different stakeholders.

The IQAC coordinators informed the members about the action taken against the feedback received from faculty members, alumni and students in improving the college's overall performance.

- Discussion on placement activities

It was decided to bring on board more software companies for placement of the students. It was suggested to all the HODs to support the T&P department for conducting online placement drives.

- To discuss about conducting Extension activities.

It was advised to all the members to conduct more extension activities for students and staff through online/offline mode.

- To discuss about conducting mentoring sessions for student.

Students must be encouraged to participate in various competitions held across the nation in any mode. The HODs were advised to inform faculty members to prepare audio/video recordings of the lectures/experiments for the benefits of the students.

- To discuss strategies for implementing future plans for next academic year

Future plan of action was also discussed and it was concluded that more focus should be laid upon uplifting slow learners and motivating all to participate in various competitions organized within the college or by outside agencies.

As no other point of discussion was left, the meeting was declared as closed.

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

Action Taken Report of IQAC Meetings held on 18th January 2021

1. **Resolution of Previous Meetings Issues**
   - All academic and non-academic matters from the previous meeting were reviewed and resolved.

2. **Innovative Teaching Methodologies**
   - Online teaching of B.Tech and MBA courses was reviewed and improved.
   - Faculty members were advised to incorporate interactive and pedagogical approaches to enhance student engagement and attendance.

3. **Student Learning and Support for Slow Learners**
   - Additional remedial and doubt-clearing classes were conducted to support slow learners.
   - Personalized mentoring sessions were organized to provide academic and career guidance.

4. **Curriculum Improvements**
   - Continuous curriculum reviews were conducted to ensure relevance to industry needs.
   - Emphasis was placed on integrating practical and industry-relevant skills into academic programs.

5. **Stakeholder Feedback Implementation**
   - IQAC analyzed feedback from faculty, students, and alumni, leading to improved teaching methodologies and better student support mechanisms.

6. **Placement and Career Development**
   - More software companies were brought on board for placements.
   - Online placement drives were conducted by the Training & Placement (T&P) department.

7. **Certification Courses**
   Students were encouraged and online certification courses for all year's students were organized by all the departments.
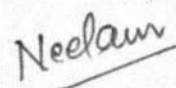
8. **Student Competitions and Skill Development**
   - Faculty was instructed to encourage students to participate in technical, cultural, and research competitions at national and international levels.
   - Faculty members prepared video lectures to enhance remote learning opportunities for students.

9. **Future Institutional Growth Plans**
   - Future plans included additional academic programs, improved student engagement strategies, and increased collaboration with industry and research organizations.

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

IQAC CO-ORDINATOR

DRONACHARYA
Group of Institutions

Notice No: DGI/GN/IQAC/2019-20/14

Date: 19th July, 2019

NOTICE

All the Academic and Management Council members are hereby requested to attend the committee meeting on 22nd July, 2019 at Conference Hall at 12:30 P.M. Attendance is compulsory.

AGENDA of the Meeting

- IQAC Action plan for the academic year 2019-2020
- Student Induction Programme
- Academic and Administrative Audit
- Status of recruitment of faculty and supporting staff in various departments.
- Faculty development programme
- Curriculum enrichment
- To discuss about the placement activities by strengthening the corporate relations.
- Mentoring activities
- Any other point of discussion with the permission of the Chair.
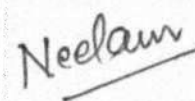
Copy to:

1. Director
2. Registrar
3. All HOD's

Neelam

IQAC Coordinator

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

DRONACHARYA
Group of Institutions

B-27, Knowledge Park – III, Greater Noida, Uttar Pradesh - 201308
Approved by: All India Council for Technical Education (AICTE), New Delhi
Affiliated to: Dr. A. P. J. Abdul Kalam Technical University (AKTU), Lucknow

MINUTES OF THE MEETING OF ACADEMIC AND MANAGEMENT COUNCIL HELD ON JULY 22nd, 2019

The meeting was held on Monday, July 22nd, 2019 at 12:30 P.M. at the conference hall.
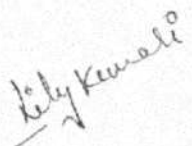
The following members were present:

Head of the Institution	Dr. Arpita Gupta
Senior Faculty	Dr. Mamta Bhardwaj
	Dr. Bipin Pandey
	Dr. Hari Mohan Rai
	Dr. Shailesh Kumar Singh
	Dr. Lily Gupta
Administrative Official	Dr. Pawan Sharma
R & D Head	Dr. Sanghamitra V Arora
External experts	Mr. Sandeep Ghai (Employer)
	Dr. Sameer Kumar (Industrialist)
IQAC Coordinator	Dr. Neelam Bhardwaj
Alumni	Aastha Awasthi (Mean Stack Developer – Parangat Technologies)
Student	Tushar Tayal (3rd Year, CSIT)
Parent	Mr. Chirjeev Singh (Parent)

The following points were discussed:

➤ It was proposed to conduct the Faculty Development Programmes and Summer School during the academic year 2019-20 on emerging technologies. The HoDs were asked to decide the topics of the FDPs and get them approved by the Director.

➤ Students are encouraged to participate in extension activities and excel in Co-curricular activities.

- Review meetings on departmental activities with Director and Academic Administrator to be organized to evaluate the performance of the departments.
- Review meetings with Director, NAAC Coordinator, IQAC Coordinator and HOD's of all Department regarding NAAC criteria to be organized.
- Student Induction programmes to be conducted for the first years.
- Measures will be taken to improve the internship performance of the students so as to achieve 100% placement.
- Students must be encouraged to take more online certification courses. Preference to be given for SWAYAM courses, NPTEL, QEEE, Spoken Tutorial.
- Student satisfaction survey to be carried out.
- Academic and administrative audit to be done in the end of semester.
-

Director
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Action Taken Report (ATR) on IQAC meeting conducted on 22nd July 2019

1. Teaching & Learning Enhancements

- Teaching strategies were reviewed, and faculty were encouraged to make theory and practical classes more engaging.
- Summer Schools on emerging technologies were conducted, and HoDs finalized topics with approval from the Director.
- Measures were taken to motivate students to attend regular classes and participate actively in discussions.

2. Stakeholder Feedback Implementation

- Feedback from parents, students, faculty, employers and alumni was analyzed to improve institutional performance.
- Corrective measures were introduced, including better faculty training, curriculum updates, and enhanced student support services.

3. Faculty Development Program (FDP) and Training

- Faculty members were encouraged to participate in FDPs on emerging technologies.
- Departments were advised to identify key topics for FDPs and get approval for their implementation.
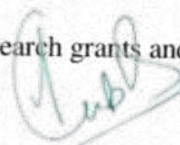
4. Mentoring and Skill Development for Students

- Students were encouraged to enroll in online certification courses, with a focus on SWAYAM, NPTEL, and Spoken Tutorials. As a result of the encouragement activities, students successfully completed certification courses.
- Faculty were advised to prepare audio/video recordings of lectures and experiments to support slow learners.

5. Research and Project Funding

- Faculty members were encouraged to apply for research grants and project funding to enhance institutional research output.

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6. NAAC and Academic Performance Monitoring

- Regular review meetings were held with the Director, NAAC Coordinator and IQAC Coordinator to track progress on TLP.
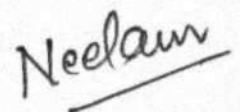- An Academic and Administrative Audit was scheduled at the end of the semester to assess institutional performance.

7. Student Induction & Placement Initiatives

- Student Induction Programs were conducted for first-year students to familiarize them with campus resources.
- More emphasis was placed on internships to improve students' industry exposure and increase placement opportunities.

8. Student Satisfaction & Performance Improvement

- A Student Satisfaction Survey was conducted to assess areas for improvement in teaching, infrastructure, and student services.
- Additional remedial sessions and skill development workshops were introduced to enhance student learning outcomes.

Neelam

IQAC Coordinator

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

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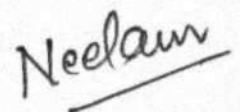
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IQAC Coordinator

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

DRONACHARYA
Group of Institutions

Notice No: DGI/GN/IQAC/2019-20/37

Date: 10th January, 2020

NOTICE

All the Academic and Management Council members are hereby requested to attend the committee meeting on 13th January, 2020 at Conference Hall at 12:30 P.M. Attendance is compulsory.

AGENDA of the Meeting

- To review odd semester teaching of B.Tech and MBA Programme.
- To discuss action taken against feedback of different stakeholders.
- To conduct Extension activities.
- To conduct Faculty Development Programme.
- To conduct mentoring activities for student.
- To apply for more funds and grants for projects.
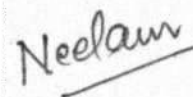- Any other point of discussion with the permission of the Chair.

Copy to:
1. Director
2. Registrar
3. All HOD's

Neelam

IQAC Coordinator

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

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Group of Institutions

MINUTES OF THE MEETING OF ACADEMIC AND MANAGEMENT COUNCIL HELD ON JANUARY 13th 2020

The meeting was held on Monday, January 13th, 2020 at 12:30 P.M. at the conference hall.

The following members were present:

Head of the Institution	Dr. Arpita Gupta
Senior Faculty	Dr. Mamta Bhardwaj
	Dr. Bipin Pandey
	Dr. Hari Mohan Rai
	Dr. Shailesh Kumar Singh
	Dr. Lily Gupta
Administrative Official	Dr. Pawan Sharma
R & D Head	Dr. Sanghamitra V Arora
External experts	Mr. Sandeep Ghai (Employer)
	Dr. Sameer Kumar (Industrialist)
IQAC Coordinator	Dr. Neelam Bhardwaj
Alumni	Aastha Awasthi (Mean Stack Developer – Parangat Technologies)
Student	Tushar Tayal (3rd Year, CSIT)
Parent	Mr. Chirjeev Singh (Parent)

The following agenda points were discussed and decision taken:

Director
Dronacharya Group of Institutions
27, KP-III, Greater Noida-201306

- To review odd semester teaching of B.Tech and M.Tech programme

The HODs expressed their satisfaction regarding on-line and offline teaching of theory and practical courses. It was observed that the attendance of the students was improved, but still students should be motivated to attend theory and practical classes regularly.

- To discuss action taken against feedback of different stakeholders.

The IQAC coordinators informed the members about the action taken against the feedback received from parents, faculty members, alumni and students in improving the college's overall performance.

- To conduct Extension activities.

It was advised to all the members to conduct more extension activities for students and staff.

- To conduct Faculty Development Programme.

The faculty members were advised to participate in more FDP's.

- To conduct mentoring activities for student.

Students must be encouraged to take more online certification. Preference should be given to Spoken Tutorials, SWAYAM and NPTEL courses. The HODs were advised to inform faculty members to prepare audio/video recordings of the lectures/experiments for the benefits of slow learners.

- To apply for funds and grants for projects.

The HOD's were advised to inform faculty members to apply for funds and grants.

As no other point of discussion was left, the meeting was declared as closed.

Director
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